

## Archery Director

Reports To: Range & Target Activities Director & Program Director

### Position Overview

The Archery Director is responsible for planning, supervising, and leading all archery programs at Camp Barstow. This includes merit badges, skill sessions, recreational shooting, and special archery activities. The Archery Director ensures safe, engaging instruction, enforces strict safety protocols, manages equipment and range facilities, and mentors both Scouts and staff. This role provides leadership to Archery Staff and works closely with the Range & Target Activities Director to maintain a high-quality program aligned with Scouting America standards.

### Primary Responsibilities

- Plan, coordinate, and oversee all archery programs, including merit badges, skill lessons, and recreational archery activities
- Supervise, train, schedule, and evaluate Archery Staff
- Provide merit badge instruction and coaching in archery techniques, safety, and marksmanship
- Maintain proper setup, safety checks, and organization of the archery range
- Ensure all archery activities comply with County, State, Federal, and Scouting America safety standards
- Manage inventory, maintenance, and secure storage of bows, arrows, targets, and safety equipment
- Oversee range scheduling, participant rotation, and documentation of advancement or merit badge completion
- Provide or coordinate emergency response and First Aid as needed
- Model and enforce the Scout Oath and Law among staff and participants
- Collaborate with Program Directors and Range & Target Activities Director to support camp-wide events
- Perform additional duties as assigned by Camp Barstow leadership
- Follow all policies and procedures outlined in the Camp Barstow Staff Handbook

### Critical Elements of the Position

- Must be 18 years of age or older
- Previous experience in archery instruction or shooting sports required
- Current Scouting America Archery Instructor certification, NRA Archery, or equivalent preferred

- Prior supervisory or leadership experience strongly preferred
- CPR / First Aid / AED certification (or willingness to obtain prior to camp)
- Ability to work outdoors in varying weather conditions
- Ability to stand for extended periods, walk moderate distances, and perform moderate lifting
- Strong organizational, communication, and problem-solving skills
- Commitment to following all health and safety guidelines set by County, State, Federal, and Scouting America

#### Compensation & Benefits

- Pay Range: \$300–\$450 per week (dependent on experience)
- Room & board provided while camp is in session
- Adventure gear pro-deals available from participating companies
- Leadership experience in archery instruction, youth mentorship, and outdoor education

#### Employment Dates

May 27 – July 4, 2026

#### Questions & Applications

For questions or additional information, please contact:

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(803) 516-5854 (*please call after 4:00 PM*)